



RUSS KENDZIOR

AV Checklist

To ensure a successful meeting, below are requirements for Russ' presentation.

Media:

1. Projector
2. Projection screen
3. Wireless lavalier (lapel) microphone
4. Handheld microphone(s) for audience
5. Internet Wi-Fi
6. Lighting to enhance speaker
7. Video recording of session (optional)

Materials:

1. Table for books to be displayed
2. Water for speaker